

With trends changing and more jobs being added you must be fully prepared to capitalize on the wealth of human resources that are available to you. The ability to hire the right people is extremely important to the wealth and profitability within your organization. People are the organizations most important investment and you cannot afford to hire the wrong people.

Successful corporations believe that having even one or two extremely successful employees will generate long term success. Can you imagine if the entire organization was composed of first rate employees?

Exceptional people are hard to find, but they do exist. As a hiring manager it is your responsibility to begin the process of growing the organization through your people. The importance of hiring is not a new concept. Those organizations with qualified employees will flourish, those without will lag behind. Poor hiring will cost the organization money, time, resources, customers and possibly even growth within the organization. The approach you take to hiring can lead to a high payoff within your organization. This module is about the following:

- Evaluating the Process
- Preparing for Effective Hiring
- The Interview Process
- Making the Hiring Decision
- Managing the Process

The ability to hire the right people takes the right individual with the right skills. The most successful organizations wait for the best individual understanding that although the process may take longer now, it will save them time and frustration in the long run. Having an effective interview process will save you time, money, frustration and resources and will help provide you with the tools you need to grow your business. The company is only as strong as the weakest employee. Invest your time and energy into finding the right people and you will achieve the results you want through your greatest investment, your people.